

FINANCE AND AUDIT COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF TUESDAY, MARCH 24, 2009

Committee Vice Chairman Lyn Orphal called the meeting to order at 9:30 a.m. The following Committee Members were present: Lyn Orphal; Scott Breeden; Mary Donner; John Hammerand; Tina Hill; and Daniel Ryan. Marc Munaretto was absent. Also in attendance: John Labaj, Deputy County Administrator; Ralph Sarbaugh, Associate County Administrator – Finance; Pam Palmer, Auditor; Geri Sherman, Workforce Network; and Joseph Gugle, Health Department.

Marc Munaretto, Chairman	
Scott Breeden	Mary L. Donner
John Hammerand	Tina Hill
Lyn Orphal	Daniel P. Ryan

MINUTES: Ms. Hill made a motion, seconded by Mr. Ryan, to recommend approval of the March 10, 2009 Finance and Audit Committee minutes. The minutes were approved as submitted with a unanimous voice vote of all ayes.

PUBLIC COMMENT: None.

PRESENTATION: None.

NEW BUSINESS

Resolution authorizing decreasing the Illinois Department of Commerce and Economic Opportunity Grant #08-653002; Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #09-641002; and a Resolution authorizing acceptance of a modification of the Illinois Department of Commerce and Economic Opportunity Grant #08-661002 and an emergency appropriation to the McHenry County Workforce Network FY 09 budget: Ms. Hill made a motion, seconded by Mr. Ryan, to recommend the County Board approve the following three Resolutions: (1) a Resolution authorizing decreasing the Illinois Department of Commerce and Economic Opportunity Grant #08-653002; (2) Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #09-641002; and (3) a Resolution authorizing acceptance of a modification of the Illinois Department of Commerce and Economic Opportunity Grant #08-661002 and an emergency appropriation to the McHenry County Workforce Network FY 09 budget. After discussion, a roll call vote was called. The motion carried with all members present voting aye (Breeden, Donner, Hammerand, Hill, Ryan and Orphal).

Resolution authorizing entering into a contract with Professional Medical Supply, Inc. for medical supplies for FY 08/09 budget: Ms. Donner made a motion, seconded by Mr. Breeden, to recommend the County Board approve a Resolution authorizing entering into a contract with Professional Medical Supply, Inc. for medical supplies for Valley Hi's FY 08/09 budget. On a roll call vote, the motion carried with all members present voting aye (Breeden, Donner, Hammerand, Hill, Ryan and Orphal).

Resolution authorizing acceptance of a \$25,000 grant from the Chicago Community Trust and an emergency appropriation to the Dental Care Clinic fund for FY 09 budget: Ms. Donner made a motion, seconded by Mr. Ryan, to recommend the County Board approve a Resolution authorizing acceptance of a \$25,000 grant from the Chicago Community Trust and an emergency appropriation to the Dental Care Clinic fund for FY 09 budget. Ms. Donner asked for an explanation regarding emergency appropriations. Mr. Sarbaugh responded that an emergency appropriation is necessary to adjust the budget when a department is receiving new dollars. It adjusts the overall budget for the department so the new revenue can be expended. Vice-Chair Orphal reported that the Dental Clinic has expanded to provide services Monday through Friday and their schedule is full. On a roll call vote, the motion carried with all members present voting aye (Breeden, Donner, Hammerand, Hill, Ryan and Orphal).

Resolution authorizing acceptance of a \$55,852.84 grant from the Illinois Department of Public Health for a Mosquito Vector Prevention Program and an emergency appropriation to the Health Department's FY 09 budget: Ms. Donner made a motion, seconded by Mr. Breeden, to recommend the County Board approve a Resolution authorizing acceptance of a \$55,852.84 grant from the Illinois Department of Public Health for a Mosquito Vector Prevention Program and an emergency appropriation to the Health Department's FY 09

budget. It was noted that no human cases of West Niles Virus were reported in the County last year. On a roll call vote, the motion carried with all members present voting aye (Breedon, Donner, Hammerand, Hill, Ryan and Orphal).

Resolution authorizing acceptance of \$10,000 in additional funding from a HIV/AIDS Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department FY 09 budget: Mr. Ryan made a motion, seconded by Mr. Breedon, to recommend the County Board approve a Resolution authorizing acceptance of \$10,000 in additional funding from a HIV/AIDS Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department FY 09 budget. Mr. Gugle reported that last year there were approximately 14 cases reported within the County. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Ryan, Breedon, Donner and Orphal).

Resolution authorizing monthly transactions for the Delinquent Tax Program: Mr. Ryan made a motion, seconded by Ms. Donner, to recommend the County Board approve a Resolution authorizing monthly transactions for the Delinquent Tax Program. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Ryan, Breedon, Donner, and Orphal).

Resolution to extend contract and to execute various intergovernmental agreements for Gypsy Moth containment services: Mr. Hammerand made a motion, seconded by Ms. Donner, to recommend the County Board approve a Resolution to extend contract and to execute various intergovernmental agreements for Gypsy Moth containment services. Mr. Labaj reported that the Natural and Environmental Resources Committee had reviewed this Resolution and recommended approval. He noted that this will be the second year for the contract with Hendrickson Flying Services. He provided an overview to the program, noting that the County is currently in the heart of the infestation. Mr. Hammerand questioned if the pesticide used in this program was harmful to honeybees. Mr. Labaj stated he would check and let him know. He also stated that pesticide used is approved for organic gardens and is only harmful to very specific moths and butterflies. On a roll call vote, the motion carried with all members present voting aye (Breedon, Donner, Hammerand, Hill, Ryan and Orphal).

Resolution for reappointment of Supervisor of Assessments: Ms. Hill made a motion, seconded by Mr. Ryan, to recommend the County Board approve a Resolution for reappointment of Supervisor of Assessments. On a roll call vote, the motion carried with all members present voting aye (Breedon, Donner, Ryan, Hammerand, Hill and Orphal).

Resolution authorizing a project budget for Medicare Therapy Services: Ms. Hill made a motion, seconded by Ms. Donner, to recommend the County Board approve a Resolution authorizing a project budget for Medicare Therapy Services. Funds for this project will come from the Valley Hi Contingency Fund for FY 09. The Resolution will be re-worded to include the funding source. On a roll call vote, the motion carried with all members present voting aye (Breedon, Donner, Hammerand, Hill, Ryan and Orphal).

OLD BUSINESS: None.

REPORTS TO COMMITTEE:

Auditor: Ms. Palmer reported the on-site work of the outside auditor is almost complete and has been going smoothly. She also stated she is very excited about a possible SharePoint in-house program to track grants. She has met with I.T. and this project is being worked through. Ms. Palmer also provided an update to a recent Cogsdale conference held in New Orleans. Cogsdale is the new owner of our software program.

Contingency: Mr. Sarbaugh distributed a copy of the General Fund Contingency Statement of Activity as of March 23, 2009. He explained the contribution of \$10,000 to the Chicago Metropolitan Agency State Survey was to help keep the Regional Supply Water group active. He also reported that IMRF is increasing their rates due to the loss in the market. They are looking to employers to make up the difference through a deferred payment program or a one-time contribution. He stated this issue will need to be addressed by the Committee at a future meeting.

REPORTS

Chairman Orphal reported that the McHenry County Economic Development Corporation is doing better and has begun their capital campaign. An Executive Committee has been organized to spearhead the project. The MCEDC is picking up new members and previous members are returning.

EXECUTIVE SESSION: None.

ADJOURNMENT

Noting no further business, Ms. Hill made a motion, seconded by Mr. Hammerand, to adjourn the meeting at 10:04 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD ACTION:

- Resolution authorizing decreasing the Illinois Department of Commerce and Economic Opportunity Grant #08-653002
- Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #09-641002
- Resolution authorizing acceptance of a modification of the Illinois Department of Commerce and Economic Opportunity Grant #08-661002 and an emergency appropriation to the McHenry County Workforce Network FY 09 budget
- Resolution authorizing entering into a contract with Professional Medical Supply, Inc. for medical supplies for FY 08/09 budget
- Resolution authorizing acceptance of a \$25,000 grant from the Chicago Community Trust and an emergency appropriation to the Dental Care Clinic fund for FY 09 budget
- Resolution authorizing acceptance of a \$55,852.84 grant from the Illinois Department of Public Health for a Mosquito Vector Prevention Program and an emergency appropriation to the Health Department's FY 09 budget
- Resolution authorizing acceptance of \$10,000 in additional funding from a HIV/AIDS Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department FY 09 budget
- Resolution authorizing monthly transactions for the Delinquent Tax Program
- Resolution to extend contract and to execute various intergovernmental agreements for Gypsy Moth containment services
- Resolution for reappointment of Supervisor of Assessments
- Resolution authorizing a project budget for Medicare Therapy Services

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