

**Transportation Committee
Meeting Minutes
Wednesday, November 18, 2009 – 8:15 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Ed Dvorak Paula Yensen
Virginia Peschke Daniel Ryan
Sandra Salgado Scott Breeden

CALL TO ORDER

Chairperson Miller called the meeting to order at 8:15 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Ed Dvorak, Paula Yensen, Daniel Ryan, Virginia Peschke, Sandra Salgado and Scott Breeden

MEMBERS NOT IN ATTENDANCE

None

Mr. Ryan arrived at 8:20 A.M.

OTHER ATTENDEES

In attendance were: Peter Austin, County Administrator; Joe Korpalski, Director of Transportation/County Engineer; Jeff Young, Assistant County Engineer; Cynthia Schaupp, SAO/Division of Transportation Liaison; Cassandra McKinney, McHenry County Water Resource Manager; Abigail Wilgreen, City of Crystal Lake; Charles Eldredge, EDC; Glenn Schirmer, Chastain & Associates; Brian Smith, AECOM; P.J. Fitzpatrick, Wills, Burke, Kelsey Associates, Ltd.; Sung Lee, McDonough Associates, Inc.; Omar Nashif, Collins Engineering, Inc.; Steve Pasinski, Thomas Engineering; Diane Evertsen, County Resident; Evert Evertsen, Hartland Township Supervisor; Robert Anderson, County Resident; Mark DeVries, Division of Transportation, Maintenance Superintendent; Ed Markison, Division of Transportation, Wally Dittrich, Division of Transportation, Design Manager; Mark Dammyer, Division of Transportation, Construction Manager; Jim Werner, Division of Transportation, Construction Engineer; Ken Baker, Division of Transportation, Township Engineer; Bradley Cousin, Division of Transportation, Traffic Engineer; Wynnyth Adair, Division of Transportation, Drainage Engineer; Cha Lee, Division of Transportation, Consultant Project/Design Engineer; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Chalen Daigle, Planning Liaison; Debra Kroll, Division of Transportation, Administrative Specialist.

PUBLIC COMMENT

- Charles Eldredge, McHenry County Economic Development Corporation thanked the McHenry County Division of Transportation (MCDOT) staff, in particular Jason Osborn, on behalf of the Regional Planning Commission for the assistance provided during the three-year deliberation course. He stated that the 2030 Land Use Plan could not have been successfully completed without MCDOT's assistance.

Mr. Ryan arrived at 8:20 A.M.

- Robert Anderson, Alden Road resident addressed property right-of-way and potential litigation.

APPROVAL OF MEETING MINUTES – November 4, 2009

On a motion by Ms. Salgado, seconded by Ms. Yensen, the meeting minutes of November 4, 2009 were approved as presented.

A voice vote was taken with all members present voting "aye"; motion carried.

RESOLUTION ENDORSING THE WINTER SNOW AND ICE OPERATIONS MODEL POLICY OF THE GROUNDWATER PROTECTION PROGRAM

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution endorsing the winter snow and ice operations model policy of the Groundwater Protection Program.

McHenry County created the ground water protection program task force in July 2007. This task force has developed policies pertaining to the protection of the ground water within McHenry County. On October 6, 2009, the County Board passed a resolution encouraging all the governments of McHenry County to review and consider the McHenry County Groundwater Protection Program recommendations and adopt and implement the applicable model policies, where possible. Chapter 8 of the Groundwater Protection Program services as a model policy as it relates to winter snow and ice operations and best practices.

The MCDOT has reviewed the model policy and had representation on the task force that developed it. This model policy addresses the issues of chemical usage and storage in winter operations. It serves as a document of best practices and principles for agencies involved in winter operations and snow removal. Improper usage and improper storage of winter de-icing chemicals can lead to contamination in ground water. The MCDOT has been an advocate for proper management, usage and storage of winter materials and often serves as a role model for other agencies. The principles and best practices contained within this model policy were previously established and incorporated into the winter operations of the Division. The MCDOT has not only incorporated and adhered to these principles it has been recognized for its efforts in innovations, leadership and training and for following and promoting the best practices in winter maintenance.

The MCDOT supports the efforts of the Groundwater Protection Task Force and believes the model policy can be a benefit to winter maintenance agencies. The MCDOT will continue to promote and utilize these best practices. It will also participate and assist in the outreach and training of snow and ice operators including the certification portion of the program.

Discussions ensued regarding verbiage and content of the policy. The issue of mandatory certification of snow plow operators was a concern. Mr. Austin explained that this was a model policy that was written by the Pavement De-Icing Sub-Committee for the Groundwater Protection Program Task Force and that today's vote would only be an endorsement and does not bind any agency or private firm to the policy.

On a vote by Mr. Ryan, seconded by Mr. Dvorak, the resolution endorsing the Winter Snow and Ice Operations Model Policy of the Groundwater Protection Program was approved with a recommendation to the County Board.

A roll call vote was taken with the following results: Salgado, Breeden, Peschke, Ryan and Dvorak– “yes”; Miller and Yensen – “no”; motion carried.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT FOR FLEMING ROAD AND APPROPRIATING FUNDS

McHenry County Division of Transportation (MCDOT) staff requests the approval of a resolution approving design engineering services for Fleming Road.

Fleming Road is the only load posted roadway (6 tons) on the County Highway System and the pavement has deteriorated to the point where full reconstruction will be required to extend the serviceability of Fleming Road between Country Club Road and Illinois Route 120. Roadway geometry is also substandard at numerous locations and will be evaluated during the design process. On July 15, 2009, the Transportation Committee held interviews of four (4) firms and selected TranSystems Corporation as the preferred consultant to begin entering into contract negotiations with. Wally Dittrich briefly presented highlights of this contract agreement.

The Transportation Committee confirmed that the resolution shall show the total contract amount of the Preliminary and Design Engineering services.

On a vote by Ms. Yensen, seconded by Ms. Peschke, the resolution approving an engineering services agreement for Fleming Road and the entire amount of the engineering services contract was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT SUPPLEMENT FOR JOHNSBURG ROAD AND APPROPRIATING FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of a resolution approving a supplemental design engineering contract for the Johnsburg Road project between Illinois Route 31 and Chapel Hill Road.

Johnsburg Road will be widened from two (2) lanes to three lanes to incorporate a continuous left turn lane from Illinois Route 31 to Chapel Hill Road. New traffic signals will be installed at the Riverside Drive and Spring Grove Road intersections. A modern roundabout will be constructed at the Chapel Hill Road intersection. The original contract with SEC Group Inc. for \$384,839.65 was approved on June 16, 2009 for the Phase II engineering services from Spring Grove Road to Chapel Hill Road. The project is being funded with Federal Congestion Mitigation and Air Quality (CMAQ) funding.

Upon completion of the contract negotiations for the original Phase II contract and after reviewing the County’s needs within the Five Year Highway Improvement Program (HIP), staff has determined that it would be the best focus of the County’s resources to complete projects where Phase I engineering has already been completed and where construction on much needed improvements is imminent. Also, given construction staging for Johnsburg Road will likely require a detour and restricted access, it would be most beneficial to the motoring public and residents and business owners that use and live along Johnsburg Road for the project to be completed as one single project.

The funding for the supplement can be accommodated within the budget line item for the Motor Fuel Tax (MFT) fund in the FY 2009 budget and will raise the total value of the contract for Phase II Engineering to \$606,101.37.

On a motion by Mr. Dvorak, seconded by Ms. Salgado, the resolution approving an engineering services agreement supplement for Johnsburg Road and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

ORDINANCE ADOPTING THE ESTABLISHMENT OF AN ALTERED SPEED ZONE

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the ordinance adopting the establishment of an altered speed zone and a waiver of the 30-day review period for public safety purposes.

As part of MCDOT's bi-annual program, upon request, speed studies are conducted for various County and Township roadways.

Of the two (2) roadways studied over the past six months, the following locations warranted adjustments:

- County - Algonquin Road - Illinois Route 47 to Ruth Road from 35 mph to 40 mph
- Algonquin Road - Ruth Road to a point 0.16 miles west of Annandale Drive from 50 mph to 45 mph

No requests for studies on Township roads were received. The other roadway studied did not warrant reductions at this time. With the recent completion of the Algonquin Road reconstruction and widening project this past summer, both the County and Village of Huntley desired to update the speed limit studies on the newly completed section as the addition of driving lanes had altered the roadway conditions for which the previous speed limit was posted for.

On a motion by Mr. Dvorak, seconded by Ms. Yensen, the ordinance adopting the establishment of an altered speed zone and a waiver of the 30-day review period for public safety purposes was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

PROJECT STATUS REPORT

- Mr. Korpalski advised that all bids received on the three (3) projects that are out for construction, (Virginia Road Reconstruction, Allendale Road Bridge and the Alden Road Bridge) came in at less than the Engineer's estimate.
- Mr. Dammyer discussed several construction projects and noted that the Allendale Road Bridge was now open.
- All County paving has been completed with the exception of micro-surfacing, due to weather conditions.
- Virginia Road still remains closed.
- The Pyott Road relocation project will not be surfaced by the onset of the winter season. MCDOT is working with all appropriate parties in order to reach "drivable road conditions" at this location for the winter season.

OLD BUSINESS

None

NEW BUSINESS

Mr. Korpalski advised the Transportation Committee that they would be receiving a letter regarding a scheduled workshop that will be provided, offering an opportunity to discuss and answer any questions or concerns the Committee might have regarding the development of the next 5-Year Highway Improvement Program (HIP) for 2010 to 2014.

Chairperson Miller requested that a presentation be provided to the Transportation Committee regarding Mr. Mark DeVries' trip to Argentina. The presentation will be offered in January 2010.

The Lake County Traffic Management Center tour that was scheduled on Friday, November 13, 2009 for Committee members was cancelled and will be rescheduled in January 2010. A determined date for that tour will be forthcoming.

EXECUTIVE SESSION – Meeting Minutes

On a motion by Ms. Yensen, seconded by Mr. Ryan, the Committee went into Executive Session at 9:20A.M. to review meeting minutes.

A roll call vote was taken with all members present voting "yes"; motion carried.

REGULAR SESSION

On a motion by Ms. Salgado, seconded by Mr. Breeden, the Committee went into Regular Session at 9:23 A.M.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairperson Miller noted that "no action" was taken in Executive Session.

The Executive Session Meeting minutes of November 4, 2009 were reviewed and by direction of the Committee will be forwarded to the State's Attorney Office (SAO) for review and release.

NEXT MEETING DATE & LOCATION

8:15 A.M. on December 2, 2009 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Mr. Breeden, seconded by Ms. Peschke, the meeting adjourned at 9:25 A.M.

A voice vote was taken with all members present voting "aye"; motion carried.