

Instructions for Application:

(see Application below)

Available Records:

Birth records from 1877 forward
Death records from 1878 forward
Marriage records from 1837 forward
Civil Union records from 2011 forward

Each record search requires:

A photo ID
A signed application or a signed letter
A \$12.00 search fee for Birth and Marriage/Civil Union records (fee is retained even if no record is found)
Additional copies of the same record issued at the same time will be assessed a fee of \$2.00 each
A \$14.00 search fee for any death records
Additional copies of the same record issued at the same time will be assessed a fee of \$4.00 each

Note: Birth records are available to the individual 18 years and older, or to the parent of the child.

Please mail completed application (below) along with applicable fees to:

**McHenry County Clerk
2200 N. Seminary Ave.
Woodstock, IL 60098**

Or

Apply in person to:

**Office of McHenry County Clerk
McHenry County Administration Building
667 Ware Road, Room 107
Woodstock, IL 60098**

Application For Search of Birth, Death or Marriage/Civil Union Record Files

(Furnish All Possible Information – Use Typewriter or Print Plainly)

Complete this section for Birth Record Search (\$12 Search Fee; \$2 Each Additional Copy)

Full Name: _____
First Middle Last

Place of Birth: _____
Street or Hospital City or Township County

Date of Birth: _____ Sex: M F Birth Certificate #: _____
Month Day Year if known

Father: _____ Mother: _____
Name Maiden Name Married Name

Parents Address _____
At time of this birth Attendant Full Name Address

Complete this section for Death Record Search (\$14 Search Fee; \$4 Each Additional Copy)

Full Name: _____
First Middle Last

Place of Death: _____
Street or Hospital City or Township County

Date of Death: _____ Sex: M F Race: _____ Occupation: _____
Month Day Year

Date Last Known _____ Last Known _____ Married Widowed Divorced
 To Be Alive: _____ Address: _____ Never Married
Month Day Year

Father of deceased: _____ Mother of deceased: _____
Full Name Full Name

Complete this section for Marriage/Civil Union Record Search (\$12 Search Fee; \$2 Each Additional Copy)

Name of Groom/Partner A: _____
First Middle Last / Maiden

Name of Bride/Partner B: _____
First Middle Last / Maiden

Date of Marriage/Civil Union: _____ Place of Marriage/Civil Union _____
Month Day Year

NOTE: There is no charge for a certification when required by the Veterans' Administration. Evidence of the V.A.'s requirement of this record must accompany the application.

Search Fee \$ _____ _____ additional Certified Copies at \$____.00 each _____	Total Amount Enclosed _____ \$ _____ Check Money Order
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Application Made By:

NAME (signature) _____
 STREET ADDRESS _____
 CITY _____ ST _____ ZIP _____
 YOUR RELATIONSHIP TO PERSON: _____

Mail Copy To (if other than applicant)

NAME (signature) _____
 STREET ADDRESS _____
 CITY _____ ST _____ ZIP _____
 TO PERSON: _____

FORM OF IDENTIFICATION FURNISHED: _____

Vital records are confidential records, and copies can be issued only to persons entitled to receive them. The application must indicate the requestor's relationship to the person and the intended use of the certification.