

## *Workplace Skills for 2012 Supporter Form*

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Name of Agency Contact Name(s)

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Address

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Phone Email

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*\*Signature and Title for Supporter above:* \_\_\_\_\_

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Please indicate areas you would be interested in supporting – will be contacted regarding specific commitments when details are finalized.

**Please mark any of the following:**

- Planning Committee Member
- Pre-Session Education Volunteer
  - Math Review
  - English/Reading Review
- Presenter to Youth Participants in the following area (duration of presentation will be determined):
  - Soft Skills – accountability, dependability, consistent attendance, etc.
  - Business Writing / Communication
  - Verbal Communication / Listening
  - Leadership / Professionalism
  - Teamwork / Collaboration
  - Budgeting
  - Identifying Support Systems
  - Customer Service
  - Resume Content
  - Resume Critique
  - Interviewing Skills
  - Mock Interviewers
- Worksite for Youth Internship Placement
  - Project only during Boot Camp – approximately 30 hours of work (5 days) per youth
  - Placement after Boot Camp completion

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**Return Form by:**

**Mail -**  
 McHenry County Workforce Network  
 110 S. Johnson, Ste. 112  
 Woodstock, IL 60098

**Fax -**  
 815-206-5203

**Email -**  
 blbillmack@co.mchenry.il.us