County of McHenry Appointed Member of Board, Commission or Elected Office Vacancy Application

Mail to McHenry County
Administration
2200 N. Seminary Avenue
Woodstock, Illinois 60098
Telephone: (815) 334-4214 Fax: (815) 338-3991

An Equal Opportunity Employer

Elected position or board/commission applying for: _____ Date of application: _____

Instructions: This form must be completed by all persons applying for appointment to a board/commission or a vacated elected position. Please answer each question to the best of your ability. Your answers will aid in the evaluation of your candidacy. The Appointed Elected Official Guidebook can be accessed here.

Applicant Information

Name: _____
Last Name First Name Middle Name

Address: _____
Street City State Zip Code

Telephone: _____ Email: _____

Have you worked for McHenry County before? ( ) No ( ) Yes If yes, give date(s): _____

Do you have any relatives currently employed by McHenry County or any political sub-division thereof? ( ) No ( ) Yes

If yes, please provide name(s): _____

Have you ever been convicted of a felony or misdemeanor? (A conviction will not automatically disqualify you from an appointment; exclude minor traffic violations.) ( ) No ( ) Yes, explanation follows:

_____

Are there any felony/misdemeanor charges pending against you? ( ) No ( ) Yes, explanation follows:

_____

Employment History

Your work experience is an important factor in evaluating your qualifications. Please list your current employer.

Name of Employer: _____

Type of Business: _____ Telephone: _____

Employer's Address _____
Street City State Zip Code

Name of Supervisor: _____ May we contact this employer? ( ) No ( ) Yes

Dates of Employment:

From: _____ To: _____

Job title & description of duties performed: _____

_____

_____

Public/Civic Leadership Information

What do you believe is the role of the elected office or board/commission for which you are applying?

Do you or any of your close family or business connections make use of services provided by, or connected with, the elected office or board/commission for which you are applying? ( ) No ( ) Yes If yes, please explain:

Do you or any of your close family or business connections serve in any elected office, on any board/commission, or with any organization which has or may have any connection or relationship with the elected office or board/ commission for which you are applying?
( ) No ( ) Yes If yes, please explain:

References

Please give the names of three persons, not related to you, whom you have known for over one year.

Name	Address	Telephone	Occupation	Yrs Known
Name	Address	Telephone	Occupation	Yrs Known
Name	Address	Telephone	Occupation	Yrs Known

Education & Life Experience

Are you currently or have you previously served as an elected official, served in a government commission, or private organization? ( ) No ( ) Yes If yes, please explain:

What education, training, or experience do you believe would assist you with serving the elected office or board/commission for which you are applying?

What do you hope to accomplish as a result of serving the elected office or board/ commission for which you are applying?

Certification & Release -Read Carefully Before Signing

I certify that the answers and information given by me in this application are true, correct and complete without qualification. I understand the County has the right to refuse to appoint me or immediately discharge me, at any time if it discovers I have provided incomplete, untrue, or misleading answers or information in this application or on any other documents or forms submitted at any time during my employment.

I authorize the County and its agents, to verify the answers and information given by me in this application and to make any investigation of my background deemed necessary. I authorize former employers, law enforcement organizations, educational institutions, and any other third party contacted by the County or its representatives, to release to the County or its agents information which may be used to verify information in this application.

I understand that any position I am appointed to may require me to complete a Statement of Economic Interest and the McHenry County Addendum to the Statement of Economic Interest to be filed with the McHenry County Clerk

_____ _____

Applicant Signature Date