

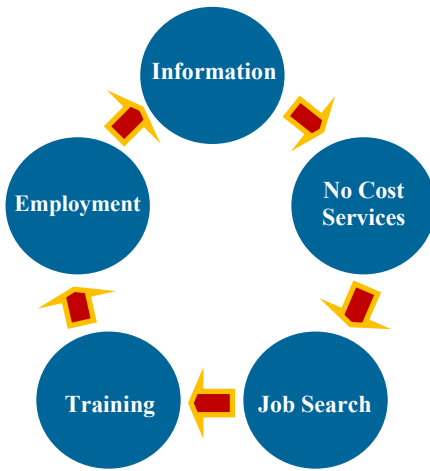
What can we do to Help?

Come to an Information Session to learn more.

Are you...
- *A Job Seeker?*

Need to...
- *Enhance your Skills?*

Want to...
- *Explore a new Career?*



Next WIOA Information Sessions:

Thursday, September 7 and 21
11am - 12pm

Apply for potential training ONLINE at:
www.mchenrycountyworkforce.com or

Pick up an application in our Resource Room.

REENTRY (Ex-Offender) WORKSHOP

Do you know how to highlight your skills and present them to an employer? Conduct a successful job search? Get training for high growth jobs? Find answers and more. For more information, or to sign up call Jake Rohn (815)334-2785 or email jmrohn@co.mchenry.il.us

JOB SEARCH WORKSHOP

Wednesday, September 13, 9 - 11am
Monday, September 25, 9 - 11am

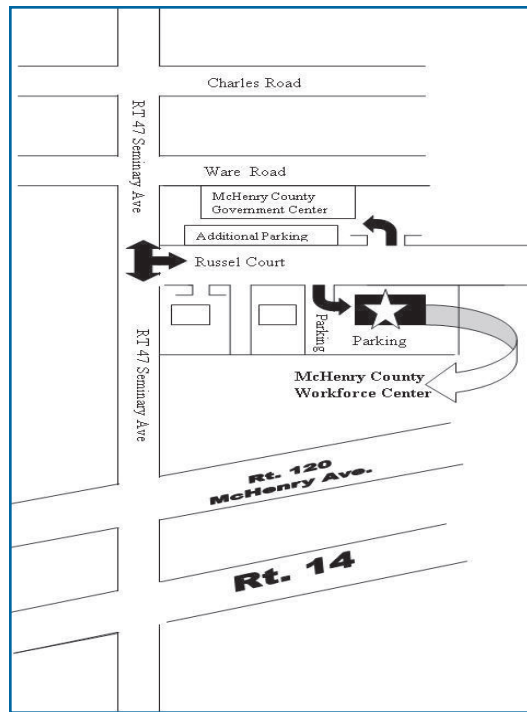
The Job Search Workshop will explore ways to help you with your job search by highlighting those areas that you may have never used or need a little assistance with the interview process, networking, phone and email messages.

Explore the Illinois Workforce Portal

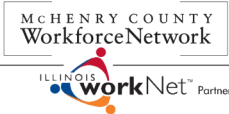
www.illinoisworknet.com

CLOSED

Monday, September 4 for Labor Day



Parking permitted in MCWN lot and across the street in Government Center ONLY. ALL OTHER LOTS WILL TOW VEHICLES.



500 Russel Court
Woodstock, IL 60098
Phone (815) 338-7100
Fax (815) 338-7125

www.mchenrycountyworkforce.com



McHenry County Workforce Network is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711.

September 2017

MCHENRY COUNTY
WorkforceNetwork



McHenry County Workforce Center

500 Russel Court
Woodstock, IL 60098
(815) 338-7100 x2771
workforcecenterRR@yahoo.com

Resource Room Hours
Monday-Friday
8:30am - 4:00pm

A proud partner of the
americanjobcenter
network

Career Workshops and Services

Personalized Job Search Assistance Services

To sign up, contact the professional directly by email.

RESUME CRITIQUE - 30 - 45 minute sessions

Dean Eitel - 1st and 3rd Mondays of the month
10am-12pm
Email: deitel@uic.edu

Michael Kelley - 2nd and 4th Wednesdays
9 - 11:15am
Email: jmrohn@co.mchenry.il.us

Kathy Hayhurst - 2nd Friday of the month
9 - 11:30am
Email: mcwnkmh@gmail.com

MOCK INTERVIEW - 60 minute sessions

Dan Jahrke - 1st and 3rd Thursdays
11am - 2pm
Email: mcwnjahrke@outlook.com

Former and Returning Military Personnel
Dennis Nix - Tuesdays - 9 - 11am
mcwndtn@gmail.com

SKYPE MOCK INTERVIEWS

Requires Computer with Webcam & Skype

Jim Hurley - 2nd and 4th Wednesdays
5:30 - 6:30pm
jimhurley6@gmail.com

LINKEDIN CRITIQUES

Session is for profile review and / or Q&A about LinkedIn usage

Bruce Bennett - 2nd and 4th Mondays
9:00am - 12:00pm
mcwnbennett@hotmail.com

JOB FAIRS

For list of Employers and positions available visit:
www.mchenrycountyworkforce.com

Seating is Limited for all Workshops and Services!

To reserve your space call (815) 338-7100 ext. 2771 or email workforcecenterRR@yahoo.com

RESUME AND COVER LETTER WORKSHOP Tuesday, September 5, 1 - 3:30pm

This workshop is designed to provide guidance on resume trends and job search correspondence. Workshop will involve rewriting current resume or starting from scratch. We will also review some basic guidelines around writing an effective cover letter. Please bring a digital copy of your current resume if you have one. **Seating is limited to 8 so reserve your space today by calling 815-338-7100 ext. 2771 or email workforcecenterRR@yahoo.com**

HOW TO CONDUCT AN EFFECTIVE JOB SEARCH Tuesday, September 12, 1 - 3:30pm

This workshop is designed to help guide you through the job search process in today's market including strategies and tips as well as ways to use networking to help you find that next job.. **Seating is limited to 8 so reserve your space today by calling 815-338-7100 ext. 2771 or email workforcecenterRR@yahoo.com**

INTERVIEW WORKSHOP Tuesday, September 19, 1 - 3:30pm

This workshop is designed to give tips and trick on handling the entire interview. We will cover everything from what to wear to how to send a follow up letter. **Seating is limited to 8 so reserve your space today by calling 815-338-7100 ext. 2771 or email workforcecenterRR@yahoo.com**

CAREER GUIDANCE September 11 - October 9 Monday's 9 - 10:30am

Career Guidance is a 5 week class designed to provide information, education and support while you job search.
Week 1 - Introduction: Develop your employment goals based on your strengths
Week 2 - Organization and Search: Maintain the everyday life while in job search
Week 3 - Resources: Take advantage of resources around you
Week 4 - Brain Power: Learn the tricks to keep a healthy one
Week 5 - Achieving the Goal: Layout the plan for your success
Registration is required. Call 815-334-2785 OR email jmrohn@co.mchenry.il.us to reserve your space!

NETWORK TO SUCCESS JOB CLUB

Network to Success Job Club Meetings will now be held at the:

McHenry County Workforce Center
500 Russel Court, Woodstock, IL

PHONE / SKYPE MOCK INTERVIEWS

Wednesday, September 13
1 - 4pm

Phone and Skype interviews are becoming more popular in today's working world. This presentation will help to answer questions and give helpful hints regarding these interview styles. Practice interviewing will be included.

Jake Rohn and Dayna Philips - McHenry County Workforce Network

LINKEDIN - BEYOND THE BASICS

Wednesday, September 27
1 - 4pm

The presentation will focus on what millions of people are doing on LinkedIn. Learn how individuals and companies search and utilize the tremendous amount of information on LinkedIn. Topics include an overview of LinkedIn and its' general usage, building your own network of connections, identifying LinkedIn Groups to join, searching individuals, companies and jobs. Additionally, learn about the options for job applications using LinkedIn.

Bruce Bennett, Consultant and Career Coach

Remember to stay for our networking session that follows each presentation!

COMPUTER CLASSES

All classes are held 10am - 12pm

Friday, September 8 - Microsoft Excel 2013

Friday, September 22 - Microsoft Word 2013

Seating is limited. You must reserve your space by calling (815) 338-7100 ext. 2771 or email workforcecenterRR@yahoo.com

Career Workshops and Services

- Available to all Job Seekers, FREE of charge
- Seminars are NOT considered "training" by IDES.