

What can we do to Help?

Come to an Information Session to learn more.

Are you...
- A Job Seeker?

Need to...
- Enhance your Skills?

Want to...
- Explore a new Career?



Next WIOA Information Sessions:

Thursday, March 8 and 22
9:30 - 10:30am

Apply for potential training ONLINE at:
www.mchenrycountyworkforce.com or
Pick up an application in our Resource Room.

JOB SEARCH WORKSHOP

Wednesday, March 14, 9 - 11am

Monday, March 26, 9 - 11am

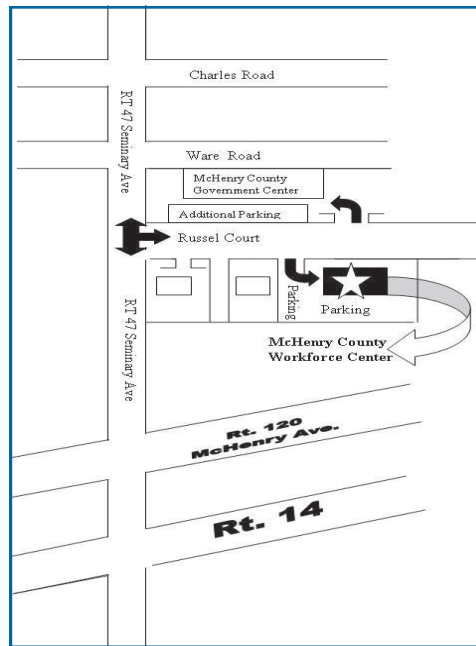
The Job Search Workshop will explore ways to help you with your job search by highlighting those areas that you may have never used or need a little assistance with the interview process, networking, phone and email messages.

Explore the Illinois Workforce Portal

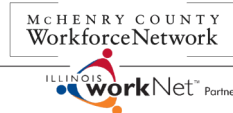
www.illinoisworknet.com

Set up an account today and discover career and labor market resources such as...

- A career skills and interest assessment that will recommend jobs and career areas tailored to you and provide links to occupational descriptions including salary and job outlook.
- Guidance on how to plan a job search, create a resume and start networking.



Parking permitted in MCWN lot and across the street in Government Center ONLY. ALL OTHER LOTS WILL TOW VEHICLES.



500 Russel Court
Woodstock, IL 60098
Phone (815) 338-7100
Fax (815) 338-7125

www.mchenrycountyworkforce.com



*McHenry County Workforce Network is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling **TTY (800) 526-0844 or 711.***

Si es necesario, llamar al 888-528-6692 para la traducción y comprensión de la información en este documento.

March 2018

MCHENRY COUNTY
WorkforceNetwork



McHenry County Workforce Center

500 Russel Court
Woodstock, IL 60098
(815) 338-7100 x2771
workforcecenterRR@yahoo.com

Resource Room Hours
Monday-Friday
8:30am - 4:00pm

A proud partner of the
americanjobcenter
network

Career Workshops and Services

Personalized Job Search Assistance Services

To sign up, contact the professional directly by email.

RESUME CRITIQUE - 30 - 45 minute sessions

Dean Eitel - 1st and 3rd Mondays
10am-12pm

Email: deitel@depaul.edu

Michael Kelley - 2nd and 4th Wednesdays
9 - 11:15am

Email: jmrohn@co.mchenry.il.us

Kathy Hayhurst - 2nd Friday
9 - 11:30am

Email: mcwnkmh@gmail.com

MOCK INTERVIEW - 60 minute sessions

Dan Jahrke - 1st and 3rd Thursdays
11am - 2pm

Email: mcwnjahrke@outlook.com

Former and Returning Military Personnel
Dennis Nix - Tuesdays - 9 - 11am

mcwndtn@gmail.com

LINKEDIN CRITIQUES

Session is for profile review and / or Q&A about LinkedIn usage

Bruce Bennett - 2nd and 4th Mondays
9:00am - 12:00pm

mcwnbennett@hotmail.com

On Site JOB FAIRS

Tuesday, March 1, 10am - 1pm
Acres Group

Wednesday, March 14, 10am - 1pm
Home Instead Senior Care

For an updated list and more information visit:
www.mchenrycountyworkforce.com

Seating is Limited for all Workshops and Services!

To reserve your space call (815) 338-7100 ext. 2771 or email workforcecenterRR@yahoo.com

CAREER PATHWAYS WORKSHOP Tuesday, March 6, 1 - 2:30pm

This workshop is designed to help assess your skills and interests as you develop a career plan and learn ways to align yourself with high growth occupations in McHenry County. **Seating is limited to 8 so reserve your space today by calling 815-338-7100 ext. 2771 or email workforcecenterRR@yahoo.com**

RESUME AND COVER LETTER WORKSHOP Tuesday, March 13, 1 - 3:30pm

This workshop is designed to provide guidance on resume trends and job search correspondence. Workshop will involve rewriting current resume or starting from scratch. We will also review some basic guidelines around writing an effective cover letter. Please bring a digital copy of your current resume if you have one. **Seating is limited to 8 so reserve your space today by calling 815-338-7100 ext. 2771 or email workforcecenterRR@yahoo.com**

INTERVIEW WORKSHOP Tuesday, March 20, 1 - 3:30pm

This workshop is designed to give tips and trick on handling the entire interview. We will cover everything from what to wear to how to send a follow up letter. **Seating is limited to 8 so reserve your space today by calling 815-338-7100 ext. 2771 or email workforcecenterRR@yahoo.com**

CAREER GUIDANCE February 26 - March 26 Monday's 9 - 10:30am

Career Guidance is a 5 week class designed to provide information, education and support while you job search.
Week 1 - Introduction: Develop your employment goals based on your strengths
Week 2 - Organization and Search: Maintain the everyday life while in job search
Week 3 - Resources: Take advantage of resources around you
Week 4 - Brain Power: Learn the tricks to keep a healthy one
Week 5 - Achieving the Goal: Layout the plan for your success
Registration is required. Call 815-334-2785 OR email jmrohn@co.mchenry.il.us to reserve your space!

NETWORK TO SUCCESS JOB CLUB

Network to Success Job Club Meetings will now be held at the:

McHenry County Workforce Center
500 Russel Court, Woodstock, IL

PORTFOLIOS Wednesday, March 14 1 - 4pm

Learn how to develop a portfolio, what items to include and how to use one in an interview! A portfolio is a collection of your personal and professional accomplishments that illustrates your skills, qualities and talents. Portfolios are an underutilized tool that can give you the confidence you need!

Presented by Dan Jahrke, Human Resources and Organizational Development Specialist

Remember to stay for our networking session that follows each presentation!

REENTRY (Ex-Offender) WORKSHOP

Do you know how to highlight your skills and present them to an employer? Conduct a successful job search? Get training for high growth jobs? Find answers and more. For more information, or to sign up call Jake Rohn (815)334-2785 or email

COMPUTER CLASSES All classes are held 10am - 12pm

Friday, March 9 - Microsoft Word 2013
Friday, March 23 - Microsoft PowerPoint 2013

Seating is limited. You must reserve your space by calling (815) 338-7100 ext. 2771 or email workforcecenterRR@yahoo.com

Career Workshops and Services

- Available to all Job Seekers, FREE of charge
- Seminars are NOT considered "training" by IDES.